

UKAPU Committee Meeting

Thursday 18th of July 2024 from 19:00-20:30

Agenda

1. Attendees/apologies
2. Minutes of the last meeting and action points

Attendees

- Andy Peet
- David Weston
- James Williams
- Robbie Hutchinson
- Tim Haines

Apologies

- Ian Lawrence
- Robert Quick

Recap of previous meeting

The previous meeting was mostly going over plans for the stall for the National Airsoft Festival, along with ideas for any promotional activities. Several quotes were provided by **IL** and it was requested that the committee review these options in time for this meeting.

Committee meeting attendance

For the last few committee meetings, the chairman **TH** has made comments about consistently low turn out to the committee meetings. We are often not even getting apologies in advance from some members.

AP has asked if anyone who hasn't attended meetings for a while should be contacted, to which **TH** responded that committee members had been previously contacted.

AP additionally asked whether it should be a priority for **TH** to speak to committee members who hadn't attended for a while, and asked if they wished to continue with UKAPU or switch roles, **TH** agreed.

Action point: **TH** and **RH** to discuss committee attendance

National Airsoft Festival

Roster

Chairman **TH** is not able to attend the full weekend of NAF as his work holiday request has been denied. He may attempt to attend at least one day of the weekend however.

Vice-chairman **RH** will be attending from Scotland, intending to arrive on site on Friday

JW will be arriving on site for start of Thursday

AP will be arriving on site on start of Thursday

DW will be arriving near to site on the early hours of Thursday

Floats

It was asked by **DW** whether or not there should be a cash allowance given to members of the stall for subsistence, the overall opinion of the committee was to use card payment where possible and post receipts/proof of purchase, however the committee is in possession of a relatively large amount of petty cash if required.

Advertising

It has been requested by Ground Zero to advertise our presence at the event on Facebook and Instagram, and this something we are in agreement with.

Action point: **DW** to organise this

Prizes

JW has suggested a different handling to prizes than our last time, in order to attract more potential members to the stalls etc.

Some of the ideas that were bounced about during the meeting were:

- Top five prizes per day
- More people winning smaller prizes
- Different prizes for different p=days
- Ultimate winner over the weekend wins a big prize

An interesting stipulation was that we could make it so that if the main winner doesn't pick up their prize by say, midday on the Sunday, we call down next on the list.

This means that ultimately the winner could win many prizes.

RH has suggested that he contacts the following people for possible donations for smaller prizes:

- Jason from Longbow
- The shop owner of Section 8 site

Range appliances

DW has asked if all of the range equipment such as airsoft replicas and targets are in working order, **AP** has suggested that they should be in working order, as they were in good working order when last packed away.

DW suggested to use the AttackSense platform to monitor rankings after feedback from players, other committee members and the upstream vendor from our previous events.

Action point: **DW** to organise migration to AttackSense

A question was additionally raised about whether or not we should show results on a TV, if a TV is required, we would need a decent power source. A generator would be too noisy therefore we are looking at a battery bank.

Action point: **JW** to look at battery banks before 25th of July

Gazebo

It has been decided that we will be looking to have the Gazebo in a 3m x 3m format, ideal for both small and large events.

Action point: **AP** to review the Gazebo listings and ideally come back to the committee around 22nd of July

Merchandise

RH suggested to use the services of a third party merchandise company, to help share efforts and potentially gain ideas.

All other business

- **RH** to speak to a friend with regards to the vacant social role
- **AP** commented about the delay about minutes being served to the committee in a timely manner (sorry!)
- **AP** commented about the biographies needing updating
 - **DW** will organise this
- **RH** to take down newly obtained sticky label printer to NAF
- **AP** raised topic of recruitment – can we use NAF as an opportunity to backfill roles?

Date for next meeting will be 1st of August